

**SAND HILL RIVER WATERSHED DISTRICT**

December 2, 1997 Meeting Minutes

- 1. Attendance:** Roger Hanson called the December 2, 1997 meeting to order at 8:00 a.m. at the District Office. Other managers present were Dan Wilkens, Harold Vig, Jim Krogstad, and Ervin Vigness. Others in attendance were Naomi Jagol-Administrative Assistant, Jim Larsen-SHRWD Engineer, Tim Olson, Allen Torpet, and Jim Todahl.
- 2. Agenda Review:** No changes to the agenda were noted.
- 3. Minutes:** Motion by Vig to approve the minutes of the SHRWD regular Board meeting on November 4, 1997, with minor corrections, Seconded by Krogstad, Carried.
- 4. Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. Motion to approve the Treasurer's report and pay the bills as presented by Vigness, Seconded by Krogstad, Carried.

Payment Made to-- Memo	Amount
Naomi Jagol--sec. services & exp. 1 1/1-1 1/15 (\$400.98), 1 1/16-1 1/30 (\$664.56)	\$1,065.54
Roger Hanson— meetings & expenses	471.71
Jimmie Krogstad— meetings & expenses	57.09
Harold Vig—meetings & expenses	166.47
Ervin Vigness— meetings & expenses	66.54
Dan Wilkens—meetings & expenses	726.87
Agriculture Department of Farm Service Agency— Maps	5.00
Al & Laura's—Supplies	59.84
American Linen— Rental agreement	30.45
Anderson and Bailly— Project #11, Beltrami Flood Control & Diversion, Easements	599.08
Christian Excavating & Cat Work— Project #9A River Stabilization, FEMA	7,902.24
Coast to Coast— Supplies	27.71
Fertile Bakery— Meeting expense	7.50
Fertile Journal— Meeting notice	5.76
First State Bank of Fertile— Soc. Sec./Med. deposit	621.50
Garden Valley Telephone Co.— December phone bill	74.64
Hovde Enterprises— Snow removal	15.00
Johnston Fargo Culvert, Inc.— Project #1 1 Beltrami Flood Control & Diversion	717.76
Mac's Cafe—Meeting expense	55.02
Mill Street Flower Shoppe	56.75
Myron Manufacturing Corp.— Teamwork pocket calendar	202.95
Northland Contracting, Inc.— Pay Request #4	18,539.02
Otter Tail Power Co.— December billing	263.91
Polk County Auditor-Treasurer—Beaver damage control program	15.00
Vern's Carpeting— Balance due on carpet and installation	2,120.00
<b>MONTHLY TOTAL</b>	<b>\$33,873.35</b>

### **Project Reports:**

- a. Project #11. Beltrami Flood Control & Diversion: The contractor has completed his work and moved off the site. Negotiations between the contractor and Houston Engineering are still underway regarding final quantities of riprap and earthwork.
- b. Project #12. Co. Ditches 98 & 148: A landowner had requested a change in the last three miles of Ditch 98 regarding the width of the ditch bottom from a 10 foot to a 6 foot bottom. The contractor indicated that to facilitate this change would require an additional \$7,000 - \$10,000 with additional survey work needed as well. Since an immediate response was needed, Managers were contacted over the phone to discuss this matter. Managers reached by phone were Hanson, Vig, and Wilkens. They were opposed to the change due to the additional costs for construction and engineering. At the regular monthly meeting, the Managers further discussed this request. **Motion** to deny this request as a matter of record by Manager Vigness, **Seconded** by Manager Vig, **Carried**. This landowner had an additional request to obtain some used, concrete, three foot culverts if any were available. The Board agreed to grant this request.

A landowner in the southeast quarter of section 20 in Vineland township wrote the Board a letter requesting his property be entirely removed from the assessment area. This parcel and two others, one in section 21 and one in section 3, were acted upon at the last monthly meeting. Prior to the meeting, Managers Hanson and Wilkens toured these sites and validated the actions taken at the prior month's meeting. At the prior month's meeting, it was determined that the west half of the southeast quarter of section 20 should be removed from the original viewer's report, but the east half should remain in the project since it's drainage pattern outlets into the ditch system. **Motion** to deny the landowner's request and leave the viewer's report as amended by Manager Vig, **Seconded** by Manager Krogstad, **carried** with Managers Vig, Vigness, Hanson, and Wilkens voting for the motion, and Manager Krogstad opposing.

At the final hearing, two other landowners requested their properties be reviewed for possible removal from the project. For the record, Managers Wilkens and Baatz viewed the above parcel and the other three parcels. They recommended that the southeast quarter of the southwest quarter of section 21 in Vineland township be removed from the assessed area, and the southwest quarter of the northeast quarter and the northwest quarter of the southeast quarter of section 3 in Vineland township also be removed. The northeast quarter of section 20 was also asked to be reviewed and the committee felt a survey should be conducted before a decision was made. A survey was conducted by Houston Engineering, and based on that survey and further site inspection, it was determined that this parcel remain in the assessed area. A vote on this matter was conducted at the last monthly meeting.

- c. Project #13. Reis-Scandia Township Ditch: Manager Vig contacted a logger from the Fosston area who will begin clearing trees the week of December 8th.

### **6. Upcoming Meetings and Other Business:**

- a.)Maple Creek: Managers Hanson and Wilkens toured Project #12 on December 1, 1997. They also toured the area east of Highway #9 looking for areas that could possibly be developed into a holding area for Maple Creek and other waters coming from the east. The Board decided to pursue this concept and requested Houston Engineering to review topographic maps prior to the next monthly meeting and report to the Board areas that could possibly bear further study.

- b.) Kurass Lake: Allen Torpet and Tim Olson, officials from Garfield township, came before the board with a request for assistance. Kurass Lake has been rising continuously for the past couple of years and after the township raising the road two different times, it is within four inches of overtaking the township road again. This road is a school bus and mail route, and the main access for the area. The present situation presents a significant hazard to travel. The Garfield township board had surveyed the area and discussed options available with the DNR. The DNR agreed that the lake is definitely above the ordinary high water mark and could be lowered two feet to bring it back to its former level. The lake, as per their survey, could be drained to the southwest through a series of small potholes and eventually drained into Kittleson Creek. The township board asked the watershed district for assistance in this matter. Chairman Hanson stated that unless a petitioned project was started which would be paid for by local landowners, there is not much the district can do to assist them unless this was designed as a flood control project. After review of the township survey, it was determined that a control structure could be placed on the driveway east of Allen Torpet's driveway and with minor dirt removal between the sloughs, Kurass Lake could be drained down during non-flood event periods and closed during flood periods. The sloughs would not be drained, but water would pass over the top of them. With this project in place, water would be released during the summer and fall with excellent storage available to hold the spring runoff until downstream channels are able to handle the runoff. Motion to fund up to a maximum of \$5,000 watershed share on an 80% watershed, 20% township split, including work already performed, with the requirement that a gate control be installed at the driveway east of Allen Torpet's driveway to be regulated by the watershed district and that permanent easements for construction and future maintenance from the landowners involved be obtained by the township, by Manager Wilkens, Seconded by Manager Krogstad, Carried
- c.) Ring Dike Funding Request: Manager Wilkens contacted Dave Johnson, DNR-St Paul, who will be sending the necessary paperwork to get this project underway.
- d.) Red River Basin Board: The next meeting will be held on January 8, 1998 at the Northland Inn in Crookston, MN. Manager Wilkens invited any interested Board members to attend.

7. Permits:

- a.) Four permits that came before the Board for review were approved as follows:
- 1997-25 Garfield Township - Construct new ditch in Garfield township, Section 4.
  - 1997-26 Jim Todahl - Construct new ditch in Onstad township, Section 34.
  - 1997-27 Jim Todahl - Construct new ditch in Liberty township, Section 10.
  - 1997-28 Jim Todahl - Clean existing ditch in Liberty township, Section 14.
  - 1997-29 Jim Todahl - Construct new ditch in Liberty township, Section 14.
  - 1997-30 Jim Todahl - Construct new ditch in Liberty township, Section 5.
  - 1997-31 Jim Todahl - Construct new ditch in Liberty township, Section 13.

8. Adjournment: The next regular meeting of the SHRWD will be 8:00 a.m. Tuesday, January 6, 1998. As there was no further business to come before the Board the meeting was adjourned at 11:20 a.m.

